

# INFORMATION FOR EXCHANGE STUDENTS COMING TO KLU



MEET THE WORLD ON OUR CAMPUS

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# WELCOME TO KLU



KLU offers world-class BSc, MSc, MBA, and doctoral programs in logistics, supply chain management, and management. We are an international research university where all our courses are taught in English. At KLU, you will experience an international student body, outstanding faculty, an intimate learning environment, and benefit from extensive corporate ties. Enjoy the advantages of a private university: instruction in small groups, a favorable student-to-faculty ratio, easy access to important contacts, modern infrastructure, and a comprehensive range of services.

KLU receives top awards and rankings due to its quality of research, teaching and student life.

In 2022, KLU has received the most top rankings of all German universities for the category ‘Teaching, and Learning’ in the U-Multirank ratings. In 2021 KLU has won the „Global Student Satisfaction Award” in the category “Overall Satisfaction” by Studyportals, in 2019 in

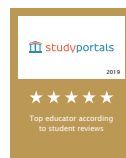
the category “Best Quality Student Life” and in 2020 “Most popular university in Germany” by Studycheck.

## INTERNATIONAL OFFICE

Cross-cultural knowledge and experience are essential parts of the globally-oriented degree programs at KLU.

The International Office is the contact point for everyone who wants to find out about the KLU exchange programs or become an exchange student. Based on bilateral exchange agreements, we have established a network of more than 50 partner institutions all over the world.

KLU warmly welcomes exchange students for one or two semesters.





# ACADEMIC INFORMATION



## EU ERASMUS+ PROGRAM

Since 2013, KLU has been participating in the ERASMUS+ program, the European Union flagship training and education program. Our Erasmus code is D Hamburg19. For further information, please contact the International Office.

## LANGUAGE OF INSTRUCTION

- English
- TOEFL (95 iBT), IELTS (6.5), EU-CEFR (C1) or equivalent

## LECTURE PERIOD

- Fall semester: September–December
- Spring semester: January–May

## REGISTRATION DEADLINES

**Nomination deadline for home university (by the International Office of your home university):**

- Fall semester: April 30
- Spring semester: September 30

**Registration deadline (also for free-movers):**

- Fall semester: May 31
- Spring semester: October 31

## TUITION FEES AND FREE MOVERS

Tuition fees are waived for students with a signed reciprocal KLU student exchange agreement who have been formally nominated by their home university. All other students, i.e. free movers, are required to pay the tuition fees per KLU semester.



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“KLU was at the top of my list when applying to master’s programs because of its specialized, yet diverse and flexible curriculum in logistics and supply chain management. My experience at KLU exceeded my expectations. Through interactive classes I learned not only the most advanced knowledge, but I also gained valuable practical insights into the industry thanks to KLU professors being among the best in their field and having abundant industry experience. Although KLU is a small private university, almost all the companies that I applied to knew about it and had a very positive impression of KLU students. I also received repeated support from different administrative offices and student services at KLU, which makes a big difference for international students like me. I’m truly grateful to KLU for this amazing experience – it has given me a great start to my supply chain career.”

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*Huyen Phan  
Graduate Global Logistics and Supply Chain Management  
Class of 2022*





## COURSES



Incoming exchange students can choose among KLU's excellent courses, and will be part of the KLU student body during their semester abroad. In addition to the lectures, the exchange students can participate in the wide-ranging extracurricular program.

### DEGREE PROGRAMS

KLU offers the following degree programs that provide graduates with the professional skills that meet the needs of international business:

- Bachelor of Science Management (until Spring 2020)
- Bachelor of Science Business Administration
- Master of Science Management
- Master of Science Global Logistics and Supply Chain Management
- MBA Leadership and Supply Chain Management
- Sustainable Management and operations program (SuMO)
- Doctoral Program

### MANDATORY COURSE REGISTRATION

Soon after having been nominated by your home university electronically, you will receive an online link to complete your registration as exchange student.

Students are allowed to take at maximum courses equivalent to 30 ECTS per semester.

There are not mandatory courses for exchange students.

As a general rule, you should consider one ECTS to be equivalent to 30 hours of course work. Please consult with your home university to determine which courses can be credited to your studies at home. You must make your final choice of courses within the registration period.



## GRADING SCALE

The grading scale used at KLU ranges from 1.0 to 5.0. For example, 1.0 and 1.3 are outstanding results, 4.0 is the lowest passing grade.

## SCHEDULES

The preliminary schedules are usually available on our intranet four weeks prior to the beginning of classes.

## SOP MOBILITY ONLINE

KLU's International Office uses the online tool „Mobility Online“ to administrate the incoming and outgoing exchange mobilities.

- Nomination of exchange students via online link (sent to the partner universities in due time twice per year)
- Registration of the individual exchange students online
- Administration of the course selection
- Online access to acceptance letters, course selection, etc.

# SOP

## GET INVOLVED



### EXTRACURRICULAR PROGRAM

- Student event group
- Student volunteer groups
- “Taste of the world” food event
- KLU Fun Day

### BUDDY PROGRAM

KLU’s buddy program “Join the K.L.U.B.” is designed to facilitate interaction between KLU and international exchange students, and provide guidance from students to students. Please contact the student services for more information.

### CAREER DEVELOPMENT PROGRAM

The Career & Professional Development Program consists of different workshop modules. It is designed to help you find the answers to vital questions that will position you to actively pursue and manage your professional career goals. Exchange students are welcome to participate in this KLU program.



# LIVING AS A STUDENT

## WELCOME WEEK

The week before the lecture period, we invite you to attend the mandatory KLU welcome week for the fall term, where you will receive a welcome package and all the final information for your stay at KLU. There will be workshops and activities and you have the chance to meet your class mates. For the spring term we organize a mandatory welcome day on the last Friday before the lecture period starts.

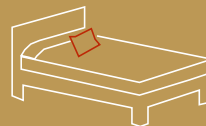
## ACCOMMODATION

KLU Student Services offers support to find suitable accommodation for exchange students. We also have limited number of student dorms in a public student housing available (approx. € 350 per month).

## FITNESS FACILITIES

All students are encouraged to use the fitness facilities for a fee of € 15/month with a minimum term of three months.

## LIVING COSTS PER SEMESTER



€ 2,000  
ACCOMMODATION



€ 1,600  
FOOD, CLOTHING,  
TEXTBOOKS,  
MISCELLANEOUS



€ 360/500  
HEALTH INSURANCE\*



€ 50  
SEMESTER PUBLIC  
TRANSPORTATION  
TICKET  
(MANDATORY)



€ 20  
LIABILITY  
INSURANCE  
(OPTIONAL)



€ 4,200  
TOTAL

Students' requirements may vary significantly, depending on their individual choice of housing, living, and travel expenses. Estimated expenses for one person per semester in Euro.

\* up to 30 years of age/over 30 years of age

## SEE YOU AT KLU



### CONTACT US

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For further information, please see our website: [www.the-klu.org/international-office](http://www.the-klu.org/international-office)



**WR**

WISSENSCHAFTSRAT

PROGRAMMAKKREDITIERT  
 nach Akkreditierungsrat durch FIBAA

Hamburg, 2023 - 2024